

Start-Up Guide for Parents

July 2021

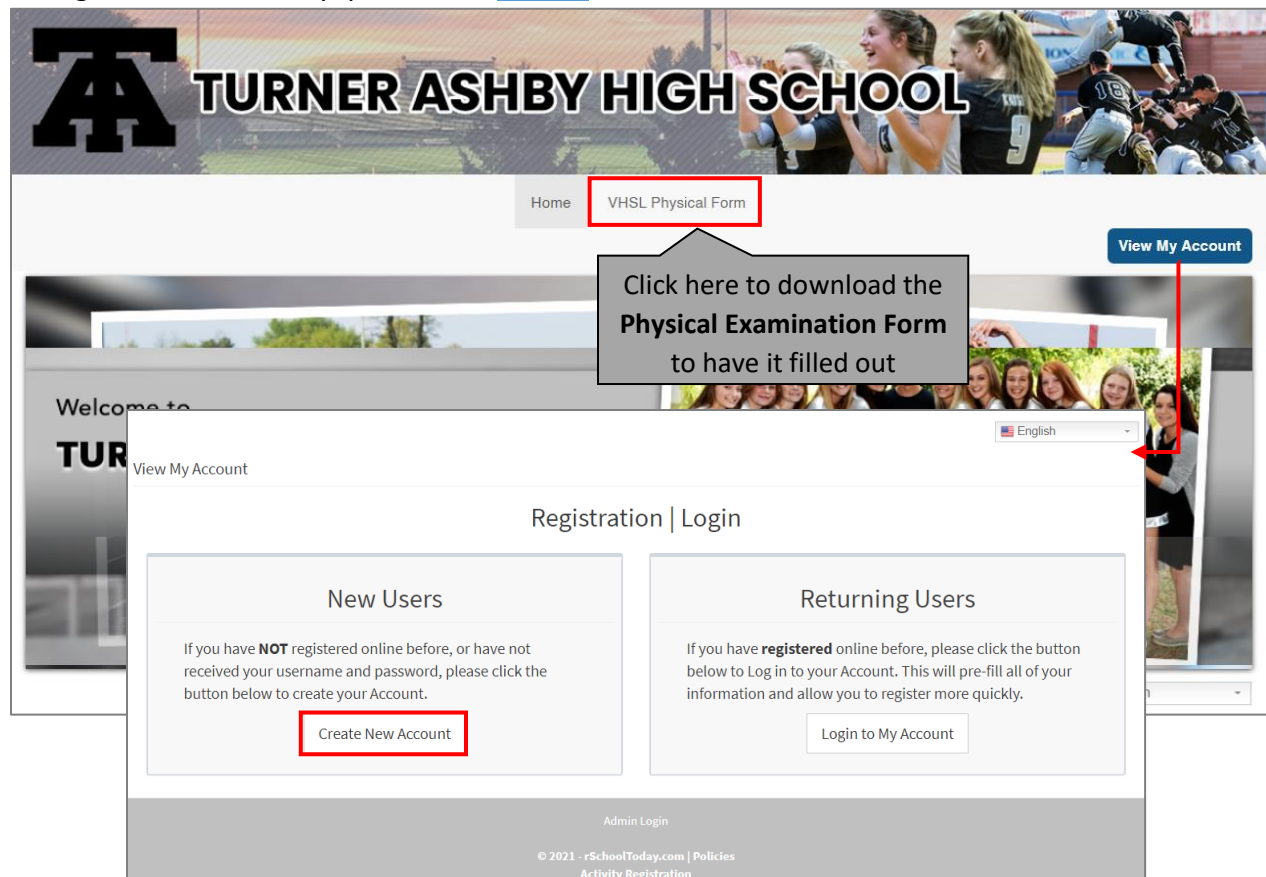
Welcome to the **rSchoolToday Activity Registration** Quick Start Guide for Parents. This guide will help you to:

1. [Register a New User](#)
2. [Log in](#)
3. [Register for an Activity](#)
4. [Finish Incomplete Registrations](#)
5. [View/Edit Family Account](#)

Note that some settings or options may vary depending on the School Settings for the Registration Form.

1. REGISTER A NEW USER

To Register a New User, click on the **View My Account** button on your homepage. Then, under **New Users**, click on the **Create New Account**. If you have previously created an account and want to register for an activity, proceed to [Step 3](#).



To create a **New User**, fill in the form with the parent's/guardian's information, and choose a username and password.

Sign Up

Create New Account

[I already have an account](#)

Parent/Guardian First Name *

Suzette

Parent/Guardian Last Name *

Jones


Username *


suzette

Password *

Email *

suzette.jones@gmail.com

 I'm not a robot


reCAPTCHA
[Privacy](#) - [Terms](#)

Sign Up

Thank You For Signing Up!


Before we can activate your account, we need to confirm your email address.

Please login to your email account and look for the email from us with subject line **"Confirm Your Activity Registration Account"**. Click the link inside the email to activate your account. If you have not received an email within a few minutes, please check your spam or junk folder.

Confirm your Activity Registration account by clicking on the link received by email.

Confirm Your Activity Registration Account

Inbox x

 **Turner Ashby High School** <notifications@mail-service4.rschoolday.net> 9:54 PM (7 minutes ago) ☆ ↶ ⋮

to me ▾

Activity Registration

Hi Suzette Jones,

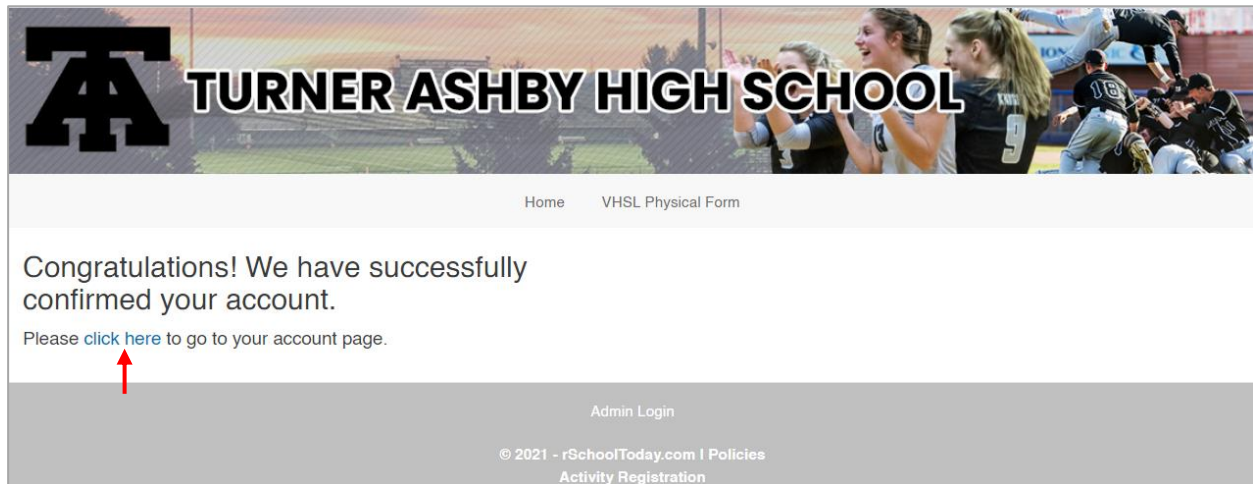
Your account has been created and must be activated before you can use it.
To activate the account, please click on the button below.

[Click to account activation](#)

Or copy-paste it in your browser.
<https://turnerashbyhs-ar.rschoolday.com/oar/activation/NzA3MTEzMC45OTkwNjQwMCAxNjI2MTg0NDU1>

Sent by Activity Registration System

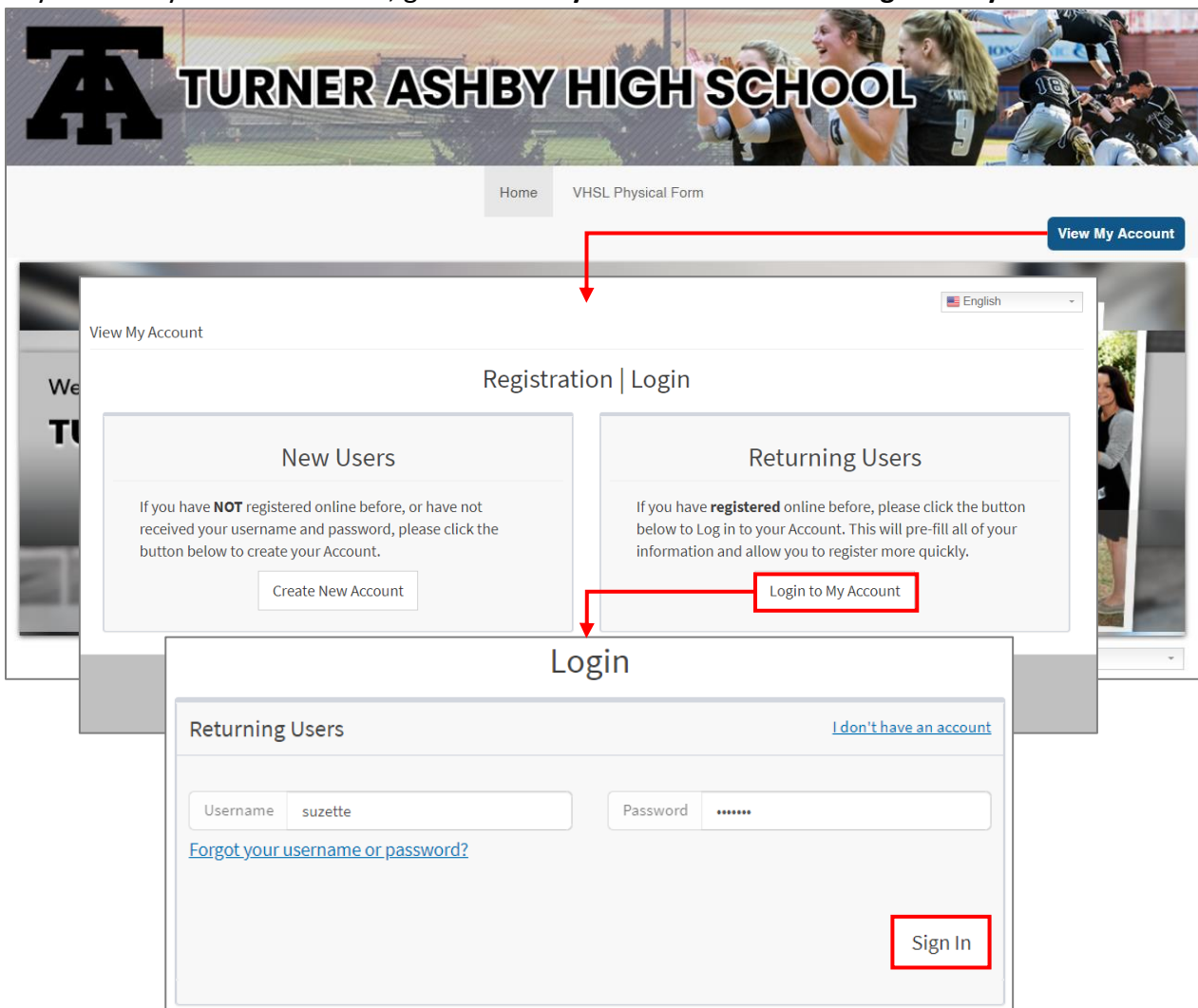
You will be redirected to the **Activity Registration** page.



When you receive the confirmation message, click on the link to log in automatically.

2. LOG IN

If you already have an account, go to **View My account** and click on **Login to My Account**.




3. REGISTER FOR AN ACTIVITY

To register for an activity, click the **Athletic Team Registration** icon on the **Homepage**.

English

Welcome to Turner Ashby High School Athletic Registration

Click the icon below to register for any of our athletic programs:


ATHLETIC TEAM
REGISTRATION

Physical Examination

Students registering for athletics must have a current physical examination on file in the athletic department before the student is authorized to participate in practice/tryouts. To ensure clearance for participation, physicals should be completed and turned in to the Athletic Director no later than 5 school days prior to the first day of practice/tryouts.

Physicals are valid from May 1 of the previous school year until June 30th from the date of the last exam.

If you have questions or need assistance with the registration, please address it to:

Donnie Coleman - Athletic Director
Email: dcoleman@rockingham.k12.va.us
Phone: 540-828-2008

Quicklinks

[Athletic Page](#)

[School Website](#)

[Team Site](#)

[VHSL](#)

Calendar

July 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

If you are already Logged in, click on the **Register** link on your **Family Account** module.

Family Account

Suzette Jones

Registration History

Family Member Info

Important Dates

Account Settings

Logout

Register

#	Date	Activity	Student	Final Clearance	Gr	Reg. Form	Status
---	------	----------	---------	-----------------	----	-----------	--------

Student Information

First Name *

Shaun

Last Name *

Jones

Date Of Birth *

12/12/2007

Security Check

Email Address *

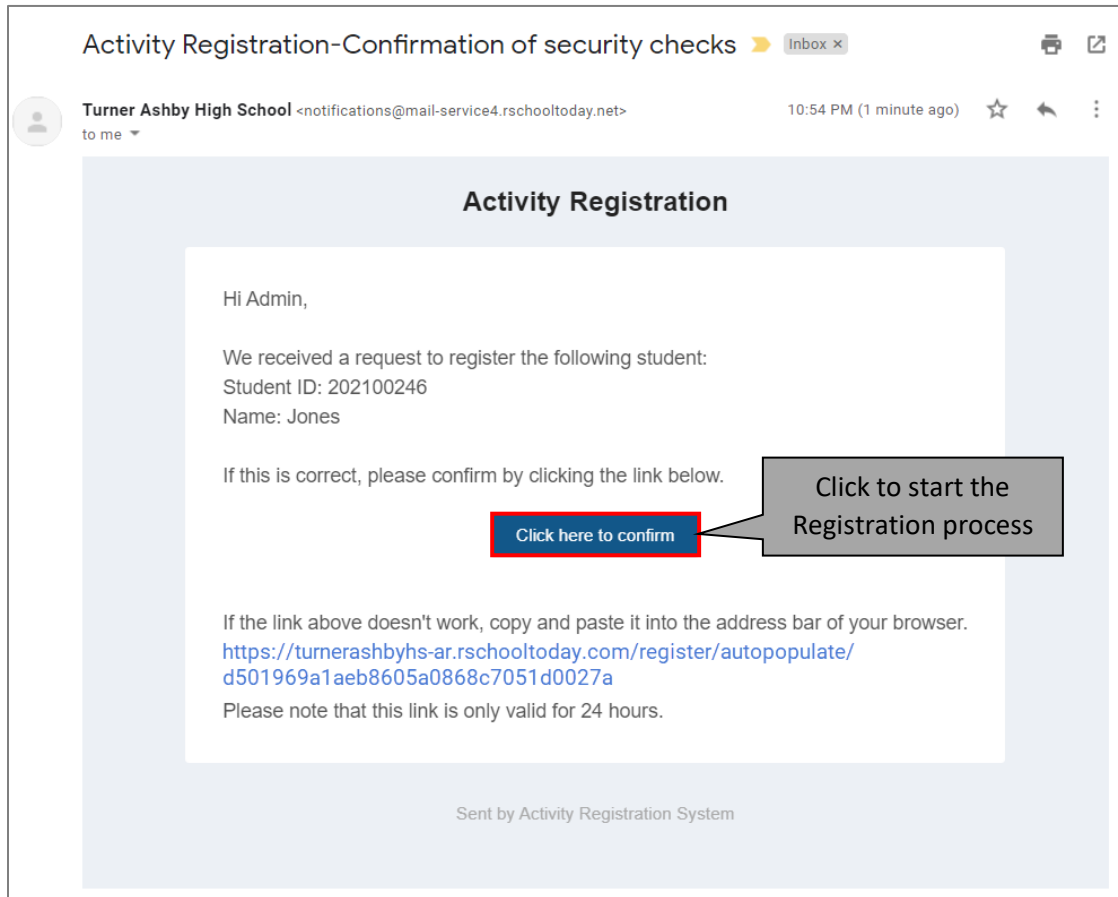
suzette.jones@gmail.com

Send Email Confirmation

Cancel

For new student registration, the system will confirm first if the student is enrolled/registered in the Activity Scheduler. Fill out the required fields and then click on **Send Email Confirmation**

Click on the link provided in the email notification to confirm the student.



Step 1- Select Student: For a new Student registration, **Add New Student** will be selected in the **Select Student** dropdown menu. If there are existing registered students, select the name from the list.

Athletic Registration

Step 1. Select Student

Step 2. Select Activity

Step 3. Parent/Guardian Info

Step 4. Physical Forms

Step 5. Medical Information

Step 6. Policies & Agreements

Step 7. Others

The Registration Steps highlights as you complete the form steps

Student Information

Select Student:

- Add New Student -

Student ID: *

202100246

First Name: *

Shaun

Last Name: *

Jones

Middle Initial:

Cell Phone:

Mobile Provider:

- None -

Email: *

shaunjones@gmail.com

Gender: *

M

Grade: *

- Select -

Date of Birth: *

Dec

12

2007

☐ Yes, I would like to compete in college and receive a FREE recruiting profile!

rSchoolToday has teamed up with Next College Student Athlete to help athletes with the dream of competing at the next level. Their team of 800+ recruiting experts will help your family make sense of the recruiting process. You will be emailed a FREE recruiting profile to help with the exposure to 35,000 college coaches. An NCSA recruiting coordinator will reach out to verify your information.

☐ Yes, I want to get into my dream school. Please contact me for a free assessment.

rSchoolToday has teamed up with CollegeAdvisor.com to help give students an edge in the college application process. They provide students access to the best and most affordable admissions advisors. And over 91% of their students are accepted to one of their top choice schools.

NCSA
Next College Student Athlete™

College
Advisor.com

Click to go to the Next Page

Next Page >

Select to Save and Finish Later

Save and Finish Later

Note: Some fields might auto-populate in the Registration Form. This information comes from the Activity Scheduler.

Step 2 – Select Activity: Choose the Activities you want to register this Student to and click **Next Page**.

Athletic Registration

Step 1. Select Student
Step 2. Select Activity
Step 3. Parent/Guardian Info
Step 4. Physical Forms
Step 5. Medical Information
Step 6. Policies & Agreements
Step 7. Others

Activity

Fall:

- None
- Fall 2021
- Cheer
- Cross Country Boys
- Cross Country Girls
- Football
- Golf
- Volleyball

Winter:

- None
- Winter 2021 - 2022
- Basketball Boys
- Basketball Girls
- Indoor Track Girls
- Swim & Dive Boys
- Wrestling

Spring:

- None
- Spring 2022
- Baseball
- Outdoor Track Boys
- Tennis Boys
- Tennis Girls

< Previous Page **Next Page >** Save and Finish Later

Select an Activity

You can select more than one Activity by holding the Control (Ctrl) key

Step 3 - Parent/Guardian Info: Enter the **Parent/Guardian** information, and remember that you can also add a second Parent/Guardian.

Athletic Registration

Step 1. Select Student
Step 2. Select Activity
Step 3. Parent/Guardian Info
Step 4. Physical Forms
Step 5. Medical Information
Step 6. Policies & Agreements
Step 7. Others

Parent/Guardian 1 Information

First Name: *

Suzette

Last Name: *

Jones

Cell Phone: *

(757) 209-0761

Address: *

3901 Meadowview Drive

City: *

Fredericksburg

State: *

Virginia

Zip: *

22408

Email: *

suzette.jones@gmail.com

Parent/Guardian 2 Information

First Name:

Nick

Last Name:

Jones

Cell Phone:

(757) 321-5661

Address:

3901 Meadowview Drive

City:

Fredericksburg

State:

Virginia

Zip:

22408

Email:

nick.jones@gmail.com

< Previous Page **Next Page >** Save and Finish Later

This is optional

Step 4 - Physical Forms: Upload the Physical Form and enter its date. The validity may be automatic; it will depend on the school settings for this registration form. If this step is not required, you can add the physical form later.

Athletic Registration

Step 1. Select Student
Step 2. Select Activity
Step 3. Parent/Guardian Info
Step 4. Physical Forms
Step 5. Medical Information
Step 6. Policies & Agreements
Step 7. Others

Physical Date

Download VHSL Physical Examination Form [HERE](#).

If you do not have the ability to upload your physical examination, please turn in your physical examination to your coach or athletic trainer. You will not be able to practice until the physical is turned in.

File Upload:
 Physical Ex...tion Form.pdf

Date of this Physical Exam:
Jul
12
2021

< Previous Page **Next Page >** Save and Finish Later

Physical Examination Form can be downloaded here

Upload the Physical Form and enter the date of the Physical Exam

Click on Next Page

Step 5 - Medical information: The information requested on this step depends on the school's data required for the Activity Registration.

Athletic Registration

Step 1. Select Student
Step 2. Select Activity
Step 3. Parent/Guardian Info
Step 4. Physical Forms
Step 5. Medical Information
Step 6. Policies & Agreements
Step 7. Others

Medical Information

Primary Doctor

Name:
Harrisonburg Pediatrics

Address:
1947 Medical Ave, Harrisonburg, VA 22801

PERMISSION FOR EMERGENCY CARE

☒ The school has my permission to call my family physician in an emergency when I cannot be contacted.

☒ The school has my permission to call another physician in an emergency if my family physician is not available.

☒ By signing below the certified athletic trainer has my permission to evaluate and treat my child as necessary including the use of therapeutic modalities and the administration of over-the-counter medications.

☒ The school has my permission, in an emergency when I (or my physician) cannot be contacted, to take my child to the emergency room of the nearest hospital, and the hospital and its medical staff have my authorization to provide treatment which a physician deems necessary for the well-being of my child.

☒ I understand that if I do not fully understand any part of this form, I may ask the Turner Ashby High School certified athletic trainer to explain it before I sign it.

Student/Athlete's Electronic Signature: *
Shaun Jones

Parent/Guardian's Electronic Signature: *
Suzette Jones

< Previous Page **Next Page >** Save and Finish Later

Fill in with the Information

Check off the Emergency Authorization Options and sign


Step 6 – Policies and Agreement: This contains the Policies and Agreements of the School. Click on the attached file to view/read them, and then check off the boxes to agree.

Athletic Registration

Step 1. Select Student
Step 2. Select Activity
Step 3. Parent/Guardian Info
Step 4. Physical Forms
Step 5. Medical Information
Step 6. Policies & Agreements
Step 7. Others

Policies & Agreements


Agreements

 **PDF**
RCPS Handbook for :
Parent/Guardian
Participant

Click here to open/view the file

< Previous Page **Next Page >** Save and Finish Later

RCPS Handbook for Student Activities


ROCKINGHAM CO
PUBLIC SCHOOLS

RCPS Handbook

We have read the Parent/Student Agreement.

Check off then click **Accept**

☒ Parent/Guardian ☒ Participant

Download File **Accept**

Step 7 – Others: Other Forms, Permissions, and Authorizations are included in this step. Complete them by filling in the Student and Parent's names as signatures.

Athletic Registration

View Edit Webform **Results**

Step 1. Select Student
Step 2. Select Activity
Step 3. Parent/Guardian Info
Step 4. Physical Forms
Step 5. Medical Information
Step 6. Policies & Agreements
Step 7. Others

Others

CONCUSSION FORM

SIGN-OFF/CONSENT FORM

☒ By typing my full name in the box below, I am signing this Agreement electronically. I agree my electronic signature is the legal equivalent of my manual signature on this Agreement. I consent to be legally bound by this Agreement's terms and conditions.

Student/Athlete's Electronic Signature: *

Shaun Jones

Parent/Guardian's Electronic Signature: *

Suzette Jones

Click **Next** to proceed to the Checkout Page

< Previous Page **Next >>** Save and Finish Later

In the **Checkout Page**, review the registration details and click **Submit** to complete.

AR Checkout Page

FAMILY ACCOUNT LOGIN

You are logged-in as *suzette* in this form.

Click the Submit button below to complete the registration


REGISTRATION DETAIL

	Item Name
Jones, Shaun	Volleyball
Jones, Suzette	

<< Previous **Submit**

Now you have completed your Registration.


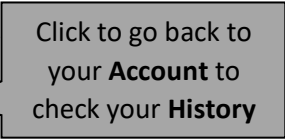
AR Checkout Page

Registration is Complete. 

A confirmation of your registration has been sent to your email.

Here's your Registration Payment Detail

	Item Name
Jones, Shaun	Volleyball
Jones, Suzette	

Print this Form  


Back to This Account

Once you submit your registration, it will be listed under **Registration History**.


Family Account

Suzette Jones

Registration History Family Member Info Important Dates Account Settings **Logout**

 Register ▾

#	Date	Activity	Student	Final Clearance	Gr	Reg. Form	Status
School Year 2021-2022							
0063-0721	7/13/2021	Volleyball	Jones, Shaun	Pending	11	View	



4. FINISH INCOMPLETE REGISTRATIONS

You can click on the **Save and Finish later** button at any time during the Registration process. To resume that Registration, go to **Registration History** and click on the **Incomplete Registration** link.

The screenshot shows the 'Family Account' page for 'Suzette Jones'. At the top, there are tabs: 'Registration History' (selected), 'Family Member Info', 'Important Dates', and 'Account Settings'. A 'Logout' button is in the top right. Below the tabs, there are two buttons: 'Register' and 'Incomplete Registration'. The 'Incomplete Registration' button is highlighted with a red box, and a red arrow points from it to a modal window titled 'Incomplete Registration'. The modal contains the following information:

- Athletic Registration
- Initiated By : Suzette Jones
- Student Name : Jones, Shaun
- Started : Tuesday Jul 13 2021 12:48 PM
- Last Updated : Tuesday Jul 13 2021 12:48 PM

At the bottom right of the modal, there are two buttons: 'Edit' (green) and 'Delete' (red). A callout box points to the 'Edit' button with the text: 'Click on **Edit** to resume the registration'.

5. FAMILY ACCOUNT

In the **Family Account** module, you can find information about your **Registration History**, **Family Member info**, **Important Dates**, and **Account Settings**.

Listed on the **Registration History** tab, you will find all the Registrations made for your Family members. You can see the Final Clearance Status and **View** the Registration Form.

From this tab, you can also **Register** for an Activity, or finish an **Incomplete Registration**.

The screenshot shows the 'Family Account' page for 'Suzette Jones'. At the top, there are tabs: 'Registration History' (selected), 'Family Member Info', 'Important Dates', and 'Account Settings'. A 'Logout' button is in the top right. Below the tabs, there are two buttons: 'Register' and 'Incomplete Registration'. The 'Register' button is highlighted with a red box, and a callout box points to it with the text: 'Click on **Register** and select the Student'. Below the buttons, there is a table with the following columns: '#', 'Date', 'Activity', 'Student', 'Final Clearance', 'Gr', 'Reg. Form', and 'Status'. The table has one row of data:

#	Date	Activity	Student	Final Clearance	Gr	Reg. Form	Status
0063-0721	7/13/2021	Volleyball	Jones, Shaun	Pending	11	View	

Below the table, there are two callout boxes. The first points to the 'Pending' status in the 'Final Clearance' column with the text: 'Final Clearance Status'. The second points to the 'View' link in the 'Reg. Form' column with the text: 'View the Registration Form'.

In the **Family Member Info** tab, you can add, edit or delete the **Student's Information** and the **Parent/Guardian's 2** information.

Suzette Jones

Registration History
Family Member Info
Important Dates
Account Settings

STUDENT INFORMATION

+ Add New
Delete Selected

Student ID	Name	Date of Birth	Age	Gender	Grade	Edit	Select
202100246	Jones, Shaun		14	Male	11th	Edit	<input type="checkbox"/>

PARENT/GUARDIAN

+ Add New
Delete Selected

Name	Day Phone	Night Phone	Cellphone	Email Address	Select
Jones, Suzette	(540) 840-0993	(757) 209-0784	(757) 209-0784	suzette.jones@gmail.com	<input type="checkbox"/>

In the **Important Dates** tab, Physical Date and other Test Dates are shown on this tab. These dates are not editable and the fields are disabled.

Important Dates

Suzette Jones Family

Registration History
Family Member Info
Important Dates
Account Settings

Filter by School Year

2021 - 2022

Physical Dates

Select	School Year	Student	Physical Date	Expiration Date
<input type="checkbox"/>	2021-22	Jones, Shaun	07/11/2021	

The Physical Date field is disabled

ImPACT Test Dates

Select	School Year	Student	Values
There is no data available			

Other Custom Eligibility Dates

Yearly

Select	School Year	Student	Type	Dates
There is no data available				

Per Activity

Select	Activity	Student	Type	Dates
There is no data available				

Save Changes

On **Account settings**, you can modify your Name, Email, Username, or Password.

suzette | [Logout](#)

Suzette Jones

Registration History

Family Member Info

Important Dates

Account Settings

Account Settings

Edit Account Settings

Click to Edit the Password

Parent/Guardian Name : Jones, Suzette

Email Address : suzette.jones@gmail.com

Username : suzette

Password : *****

☒ Show 'Notes' from AR Administrator upon login.

Save

Save changes